

Project # 97-N11
 Demo. Proj. for the Protection and Enhancement of Delta In-Channel Islands
 Association of Bay Area Governments (ABAG)

1999
 Budget year: ~~1998~~
 Statement Quarter: 4 A

Total Estimated Cost of Phase I: \$330,300
 Funding from Federal Bay-Delta Accou 270,270
 Funding provided by ABAG/DC1 60,030
6/30/99 5960
64,990

Phase I schedule 1 year
 Projected Phase II schedule * 1 year
 Total Project Estimated Completion Date: 2 years

	PHASE I (Quarterly Budget)			PHASE I (FY '98 Budget)			PHASE I (Three Year Budget)		
	Budget	Accrued Expenditures	Variance **	Budget	Accrued Expenditures	Remaining Balance **	Budget	Accrued Expenditures	Balance to Complete **
Task 1: Organizational			\$0	\$28,800	\$13,143	\$15,657	\$28,800	\$13,143	\$15,657
Schedule: FY '98 through FY '99									
Percent Work Complete for Task 1: 70%									
1a Hire Project Coordinator			0	1,800	1,800	0	1,800	1,800	0
1b Competitive Bid Process for Design Engineers				3,000	3,000	0	3,000	3,000	0
1c Administrative/Technical Support for Work Group			0	21,000	8,343	12,657	21,000	8,343	12,657
1d Competitive Bid for Construction Engineers				3,000		3,000	3,000	0	3,000
Task 2: Environmental Review/Permitting	\$0	\$0		\$108,296	\$94,432	\$13,864	\$108,296	\$94,432	\$13,864
Schedule: FY '98 through FY '99									
Percent Work Complete for Task 2: 75%									
2a Administration and Tech.			0	13,096	9,248	3,848	13,096	9,248	3,848
2b Obtain Permits				22,200	17,089	5,111	22,200	17,089	5,111
2c Environmental Assessment/Documentation				73,000	68,095	4,905	73,000	68,095	4,905
Task 3: Design	\$2,721	\$2,721		\$133,174	\$114,195	\$18,979	\$133,174	\$114,195	\$18,979
Schedule: FY '98 through FY '99									
Percent Work Complete for Task 3: 40%									
3a Add Data Admin & Tech.	2,721	2,721		36,374	27,535	8,839	36,374	27,535	\$8,839
3b Biotechnical Designs				76,800	74,803	1,997	76,800	74,803	\$1,997
3c Monitoring Plans				20,000	11,857	8,143	20,000	11,857	\$8,143
Phase I Total:	\$2,721	\$2,721	\$0	\$270,270	\$221,771	\$48,499	\$270,270	\$221,771	\$48,499

We budget to the Sub-task level only if they are active during the Quarter in question. If a subtask is complete, the subtask cost rolls-up into the Task level.

QUARTERLY PROGRAMMATIC REPORT

Program Manager: Spencer Shepherd Phone 415-778-0999 x 24
 Project Manager: Marcia Brockbank Phone 510-622-2325
 CALFED Project #: 97-N11
 Quarter Ending: June 30, 1999

Deliverables

Name of Deliverable	Due Date	% of Work Complete	Date Complete
Task 1. Organizational			
Subtask a. Hiring project coordinator			
1. Draft interagency agreement	07-01-98	100 %	
2. Final interagency agreement	08-01-98	100 %	01-99
Subtask b. Competitive bids for design engineers			
1. Distribute RFQ	08-01-98	100 %	08-17-98
2. Interview/selection	09-30-98	100 %	09-29-98
3. Draft contract	09-30-98	100 %	
4. Final contract	10-31-98	100 %	03-15-99
Subtask c. Admin and tech support			
1. Work group info	ongoing	75 %	06-30-99
2. Quarterly reports	ongoing	75 %	07/09/99
3. Final report	08-30-99		
4. CALFED meetings	ongoing		
Subtask d. Competitive bid for construction engineers			
1. Draft RFQ	03-31-99	25 %	
2. Final RFQ	06-30-99		
Task 2. Environmental Review/Permitting			
Subtask a. Admin and tech support			
1. Permits	06-30-99	90 %	
Subtask b. Obtain permits			
1. Status report	03-10-99	100 %	03-03-99
2. Research documents	03-15-99	100 %	04-16-99
3. Draft CEQA/NEPA	05-01-99	100 %	06-01-99
4. Final CEQA/NEPA	07-01-99		
Subtask c. Environmental assessment/documentation			
1. Draft topos	02-10-99	100 %	02-10-99
2. Final topos	03-15-99	100 %	03-15-99
3. Draft assessments	03-31-99	100 %	03-31-99
4. Final assessments	04-15-99	100 %	04-16-99

5. Circulate/finalize 06-01-99
all documents

Task 3. Design

Subtask a. Admin and tech support/obtain additionally needed data

1. Admin and tech support	ongoing	75 %	
2. Research similar projects	03-15-99	90 %	
3. Draft elevations forces report	03-15-99	100 %	03-15-99
4. Final elevations forces report	04-15-99	100 %	04-16-99

Subtask b. Biotechnical designs for four islands

1. Perform geotech exploration on site	02-20-99	100 %	02-20-99
2. Draft biotechnical designs	03-15-99	100 %	03-22-99
3. Final biotechnical designs	04-01-99	100 %	04-16-99
4. Draft vegetation planting designs	04-01-99	100 %	04-16-99
5. Final vegetation planting designs	04-15-99	100 %	04-16-99
6. Draft quantity, cost estimates	04-01-99	100 %	04-16-99
7. Final bid sheet and engineers estimate	04-10-99	100 %	04-16-99

Subtask c. Monitoring plans

1. Draft plans	05-01-99	100 %	
2. Final plans	07-01-99		

NARRATIVE

1. Description of activities performed during the quarter, by task.
2. Problems and delays encountered by task.
3. Other issues or comments.
4. Please identify your projected expenses for each of the next three months in the following quarter to assist in the timing of State bond sales which fund this project.

Month 1 \$ 10,000 Month 2 \$ 5,000 Month 3 \$ 5,000 Total for quarter \$ 20,000

Task I. Organizational

Subtask a. Hiring Project Coordinator: Kent Nelson, DWR has been hired as the DCI coordinator and has been performing his assigned tasks.

1. Draft Interagency Agreement: The Agreement has been drafted, reviewed by DWR's Legal and Budget Offices, forwarded to Accounts Receivable and ABAG, and sent to NFWF for review
2. Final Interagency Agreement: Completed signed agreement and approved by NFWF on March 15

Subtask b. Competitive Bids for Design Engineers - (Documents attached)

1. Draft Contract: ABAG and the selected contractor negotiated a contract for services. The draft contract was submitted to NFWF for review
2. Final Contract: Completed signed contract and approved by NFWF March 15

Subtask c. Administrative and Technical Support

1. Work Group Information: The Core team members met April 15 to assemble the CALFED grant application requesting funding for Phase II construction of the project. The DCI Workgroup met June 23 to develop a strategy for funding the construction phase because it was not selected for funding in this round. The DCI Workgroup is requesting a meeting with CALFED and a time extension only will be requested on our current contract with NFWF. **(Meeting materials and sign-in sheets attached)**
2. Quarterly Report: Completed and mailed July 9.
3. Final Report: N/A
4. CALFED Meetings: N/A

Subtask d. Competitive Bid for Construction Engineers

1. Preliminary Construction Costs: Consultant team prepared final cost estimates for project construction. They are included in the CALFED grant application for project funding.

Task 2. Environmental Review/Permitting

Subtask a. Administrative and Technical Support

1. ACOE Permits: The DCI Demonstration Project 404/10 application was prepared by the Project Coordinator and submitted by Dept. of Fish and Game to ACOE July 17, 1998. The project received approval from the U.S. Fish and Wildlife Service and NMFS. The Consultant team will use their comments to finalize project design and monitoring.
2. Admin/Tech Support: ABAG provided administrative, technical and accounting support as needed
 - Justification language for a time extension (May 29, 2000) only is being developed to submit to NFWF

Subtask b. Obtain Permits

1. Status Report: The Consultant Team prepared and presented the status report at the March 3 DCI meeting.
2. Draft CEQA/NEPA Documentation: The Consultant Team has prepared the draft Initial Study which is intended to support a Mitigated Negative Declaration and provide project documentation requirements to obtain water quality certification or waiver from the Regional Water Quality Control Board. **(Draft report included)**

Subtask c. Environmental Assessment/Documentation

1. Topo Maps/Surveys: Consultant team produced draft and final topo maps for project
2. Environmental Assessments: Consultant team prepared assessments for fisheries, vegetation and animals

Task 3. Design

Subtask a. Administrative/Technical Support/Obtain Additionally Needed Data

1. Admin/Tech Support: Provide as needed
2. Research Information on Similar Projects: Consultant team prepared draft report, which is included in this quarterly report
3. Elevation/Forces Report: Consultant team prepared draft and final report is included in this quarterly report

Subtask b. Biotechnical Designs for Islands

1. Geotechnical exploration of islands: Consultant team performed on site geotechnical exploration February 1999
2. Biotechnical Designs for each Island: Consultant team prepared biotechnical designs for islands that were submitted in CALFED application April 16
3. Vegetation Planting Designs: Planting designs are completed and were included in CALFED proposal
4. Quantity/Cost Estimates: Cost estimates are completed and were included in CALFED proposal for construction
5. Final Bid Sheets and Engineers Estimate: Bid sheets and engineers estimates are completed and were included in CALFED proposal

Subtask c. Monitoring Plans

1. Biological Monitoring Designs for Each Island: Kent Nelson, Project Coordinator worked with the Consultant team to prepare the preliminary monitoring plans for submittal to CALFED on February 1. Final revisions will be completed per CALFED comments

In-Kind Services Provided by DCI Members

1. Administrative and Technical Support

- DCI members developed/distributed (mailing list 150) meeting agenda, materials and summaries (1 meeting – June 23)
 - 2 members: 4 hrs @ \$60/hr = \$240
- DCI members reviewed draft CALFED proposal for construction
 - 10-12 members: 36 hrs @ \$60/hr = \$2160
- Marcia Brockbank, Margit Aramburu, Ed Littrell assisted with writing/editing CALFED proposal
 - 3 members: 38 hrs @ \$60/hr = \$2280
- DCI members conferred on strategy for seeking funds to construct project by phone/e-mail
 - 4 members: 16 hrs @ \$60/hr = \$240
- Brockbank prepared quarterly report
 - 1 member: 16 hrs @ \$60/hr = \$960
- Brockbank prepared interim invoice (6/9/99) and conferred with NFWF on products submitted, provided additional backup materials
 - 1 member: 6 hrs @ \$60/hr = \$360

No NFWF funds will be used to reimburse the in-kind services described above. The products and tasks required numerous phone calls, e-mails, consultation, discussion, writing, and accounting. Costs for printing, postage, phones, computers, overhead are in addition to the in-kind services reported, approximately \$3000 for the quarter.

Estimated In-Kind Hours Provided by DCI Work group Members

April 1 - June 30: 116 hrs @ \$60/hr = \$6,960 + \$3000 = \$9,960

(\$3000 is overhead costs provided by ABAG and SF Bay RWQCB)